

Medical Assistant-Specialized Diploma (2023-2024 Catalog)

Developmental Education Courses (if required)

<input type="checkbox"/>	ACLS050	Introduction to Academic Literacy
<input type="checkbox"/>	ENGL027	Writing Skills Workshop
<input type="checkbox"/>	MATH020	Pre-Algebra
<input type="checkbox"/>	MATH022	Elementary Algebra

Placement in English and/or Mathematics must first be determined by official transcripts and/or placement testing. Developmental education courses are only taken if needed based on a student's placement; these courses would be in addition to the courses outlined below. Developmental education courses may extend the timeline to degree completion.

Transferring credits into NCC: Official transcripts are required; awarded credit will appear in Workday's Academic Progress.

Program Prerequisites

<input type="checkbox"/>	BIOS 105, 107 OR 115 or HS biology with a grade of C or better
<input type="checkbox"/>	MATH 022 or HS Algebra I with a C or better
<input type="checkbox"/>	English 1 eligible per placement policy

Program Notes:

Medical Assistant is a fall-start, selective program. The application opens October 1 and must be completed by the deadline outlined online under Admission Requirements. As a selective program, please carefully review all provided information and requirements.

Students who wish to take general education requirements towards the Medical Assistant degree may apply to the Healthcare Office Coordinator AAS.

After completing the program, students can take the Registered Medical Assistant -American Medical Technologist (RMA_AMT) Certification Exam.

Students can continue their education for a certificate in Health Care Office Specialist (44cr) or an Associate in Allied Science in Health Care Office Coordinator (62cr). All courses in the MA program will transfer into both programs.

	complete	Course #	Course Title	Credits	Pre-requisites / Co-requisites
Semester 1	<input type="checkbox"/>	COLS101	College Success	1	Exempt: COLS150 or 12+ transfer credits & 2.0 GPA
	<input type="checkbox"/>	BIOS130	Basics of Human Anatomy & Physiology	4	
	<input type="checkbox"/>	MDAS101	Medical Assistant Techniques I	5	PRE or CO: BIOS130 and HCOA154
	<input type="checkbox"/>	MDAS102	Pharmacology for Medical Assistants	3	CO: MDAS101
	<input type="checkbox"/>	HCOA154	Medical Terminology	3	
		Total Semester Credits:		16	
Semester 2	<input type="checkbox"/>	MDAS105	Medical Assistant Techniques II	5	MDAS101; PRE or CO: HCOA172 and HCOA240
	<input type="checkbox"/>	HCOA172	Health Insurance Basics	3	PRE: HCOA154
	<input type="checkbox"/>	HCOA175	ICD-10-CM/PCS Coding Methodologies	3	PRE: HCOA154
	<input type="checkbox"/>	HCOA 176	CPT Coding Methodology	3	PRE: HCOA154
	<input type="checkbox"/>	HCOA240	Medical Office Management Practices	3	PRE: HCOA154
		Total Semester Credits:		17	
Sem	<input type="checkbox"/>	MDAS201	Medical Assistant Externship	4	MDAS105
		Total Semester Credits:		4	
		Total Degree Credits		37	

***It is the student's responsibility to be knowledgeable of NCC graduation requirements and, if applicable, to verify transfer requirements with the 4-year institution. Courses listed on the program map are based upon the assumption that prerequisites and courses taken in previous semesters will be successfully completed.**